

From: noreply@proctoru.com <noreply@proctoru.com>

Sent: Wednesday, March 20, 2024 3:42 PM

To: YOUR EMAIL

Subject: Reservation confirmation

You are responsible for knowing [all exam instructions linked here](#). The proctor who will be present during your scheduled exam will not be able to answer any questions about the exam process. If you don't have everything you need for the exam, you may be required to reschedule and pay for a retake of the exam

Hello YOUR NAME,

Thank you for scheduling your exam with ProctorU!

To fully prepare for your ProctorU online proctored exam please take the following steps:

1. [Download the Guardian Browser](#).
2. Ensure you met equipment requirements by [testing your equipment](#)
3. Watch our [test-taker experience video](#) so you are fully prepared for your exam session.
4. Review your exam's permitted resources prior to your exam and clear your testing environment of any unpermitted materials.

Here are the details of your reservation:

Exam Name: AAERT EXAM NAME

EXAM SESSION DATE

EXAM SESSION TIME

To view and edit your reservations, log into your [ProctorU account](#). If you need to cancel or reschedule your exam, please do so with at least 24 hours notice.

If you have any other questions or require further assistance, please visit our [support page](#) for help.

Thank you, and good luck on your exam!

****American Association of Electronic Reporters and Transcribers - AAERT** & ProctorU**