

CET® / CDR® / CER® AAERT Recertification Rules

Recertification demonstrates your continued dedication to staying current with the ever-changing technology and reflects your commitment to professional conduct and ethics. To retain designation(s), designees must maintain the Professional membership with AAERT, and they are required to recertify every 3 years by accumulating 3.0 CEU credits through education, performance, and service to the industry. **CER / CDR/ CET Recertification Policies and Procedures:**

- Completed recertification applications must be received by the due date of the AAERT member's expiration of the third year of the CER / CDR / CET anniversary date and accompanied by the \$100 recertification fee. It is the responsibility of the member to know their recertification date. It can be found on the certificate you received from AAERT upon passing your certification exam, and also in your Member Dashboard.
- Recertification applications must be legible and complete, or they will be returned.
- Designees who fail to recertify by the anniversary date deadline lose their designation and are removed from the CER / CDR / CET directory and must cease all usage of the CER / CDR / CET designation.
- Expired CERs / CDRs / CETs must re-apply and pass the complete current online exam in order to regain legal use of the CER / CDR / CET designation. All CERs / CDRs / CETs who are approved for recertification will receive written notification and a new certificate and number. AAERT will consider making exceptions to the policies in place for recertification for CERs / CDRs / CETs who have been unable to recertify due to one or more of the following acceptable reasons:
 - ✓ Serious illness of self or an immediate family member
 - ✓ Short and / or long term disability
 - ✓ Job loss
 - ✓ Family leave
 - ✓ Military duty

CER / CDR / CET Recertification Application Instructions

1. You must have a minimum of 3.0 CEU credits that have been approved before the recertification application may be submitted.
2. All continuing education units must have been accumulated within the past three years.
3. To recertify, log into your account and click Recertification Application at the bottom of your Member Dashboard.

Recertification Fees:

Recertification - Due by Membership Expiration Date in your 3rd year \$100

CER / CDR / CET Emeritus Status

- CERs / CDRs / CETs reaching retirement age may apply to receive Emeritus Status. Emeritus Status will allow you to maintain a CER, CDR, and/or CET designation without reapplying for future recertification. To qualify, you must be at least 59 years of age, must have held an active CER, CDR, and/or CET designation, **and** have been a member in good standing for at least a continuous 6-year period.
- The member must submit an essay (200 - 400 words) describing how your certification designation has helped you in your professional life and why you believe it's important to maintain the designation(s).
- To apply for an Emeritus Status, you must complete the Recertification Application and mark off Applying for Emeritus Status. Send your completed application, along with payment of \$150, your completed essay, and a copy of your driver's license or government-issued ID card to AAERT.
- Upon approval of your Emeritus Status, a new CER, CDR, and/or CET certificate will be issued with no assigned expiration date.
- To maintain Emeritus Status once approved, you must remain a member of AAERT in good standing.
- Emeritus Status - Due by Membership Expiration Date in your 3rd year: \$150 one-time fee